AptaFund 4.1 Release Notes

2025-Q1 Update   Released: 04/25/2025

Harris School Solutions has an issue tracking system to monitor program enhancements and defects. The APTA numbers refer to the issues in that system that were resolved in this release.
To submit an idea for product enhancements/improvements, click **Here**.

Technical Documents

Issues with an asterisk (*) have a technical document available on Team Support and on the online help guide.

Bug Fix

Accounts Receivable

APTAFUND-3984

Cash Receipts: When an AR reference was added on a cash receipt, the field would go blank upon saving the record. This has been resolved. The AR reference field is now a selection field only and will no longer allow any manual entries.

Payroll

APTAFUND-3320

Balloon Payments: There was an issue where in certain instances, the deductions on the following payroll may have duplicated. This has been resolved.

Purchasing

APTAFUND-4020

My Purchase Requisitions: There was an issue where when a requisitioner submitted a PR they may not have been able to view the requisition after they submitted. This has been resolved.

Federal/State Regulation

Human Resources

AFD-492

Manage Employees: To be compliant with state reporting an additional gender of Non-Binary has been added to the Gender dropdown selections. Not Specified will continue to report as Decline to State.

Payroll

APTAFUND-4030

Symmetry Update: Payroll tax rates have been update by the 2025 R4 update. Changes include changes to some state and local taxes.

Reports

APTAFUND-4009

Kansas New Hire Report: This report has been updated to the new Kansas required specifications.

Improvement

Accounts Receivable

APTAFUND-4080

Cash Receipts: When selecting an Accounts Receivable Reference for your cash receipt the receipt balance amount will automatically populate a default to the amount of the cash receipt to make a more efficient workflow and less entry when receivable invoices are being paid. This is for an improved user experience and workflow.

Banking

AFD-482

Bank Reconciliation: A new tab on the Reconcile Bank Account screen has been added to allow the client to add Due to Due From entries into their bank reconciliations. New messages will also appear when adding entries that contain multiple bank accounts.

Payroll

APTAFUND-3791

Manage Payroll: When creating a payroll register, the Next Cycle will not be able to be selected unless their is a New Cycle in existence. When selecting the Next Cycle, new messaging will pop up to explain what this action mean and ask for confirmation to proceed.

Reports

APTAFUND-4088

IRS Form 941: Tax rates will now be defaulted to the current tax rates. Users will no longer have to enter those rates but may override them if necessary. This applies to both the Print 941 form as well as the 941 Report.

AFD-438

Proposed Budget Report: Per an Idea in the Idea Portal this report will now bring in account codes if they were previously budgeted for or had activity in a prior cycle, even if it is not budgeted for in the current year.

AFD-444

Proposed Budget Report: Per an Idea in the Idea Portal, a new parameter now allows for choice of element to subtotal by.

New Feature

Budget Preparation

APTAFUND-3099

Budget Management: Budget Item Details now can be reported on using the Budget Item with Detail report. Users will be able to see what line-items make up the whole account allocation.

Cash Receipts

APTAFUND-4079

Cash Receipts: Per an Idea in the Idea Portal additional quick search options were added in the Cash Receipts screen for the Total and Description. Additionally, in the Cash Receipts Details screen we also added a quick search option for Receipt Amount.

Chart of Accounts Admin

AFD-447

Chart of Accounts: Budget Categories have been added to all regions in the Chart of Accounts. Budget Categories allows clients to create categories and assign them to account codes for customized reporting. The Comparative Financial Statement allows for reporting by Budget Category. **See Tech Doc**

Payroll

APTAFUND-4060

Payroll Deduction Sets: Per an Idea in the Idea Portal, the state of an employee's NEW deduction set will default to the state of the user's school/district site, but can be overridden if necessary. This workflow improvement is meant to streamline the deduction creation and change process.

Purchasing

APTAFUND-3829

Purchase Orders: Per an Idea in the Idea Portal, a new purchasing configuration setting will now enable the ability to add a vendor to Vendor Management without navigating away from the PO Screen. When enabled users who have both PO and Vendor Management permissions will see a (+) sign to add a vendor if they do not already exist in Vendor Management. This is a workflow improvement that mitigates the need for navigating. **See Tech Doc**

Reports

APTAFUND-4053

Leave Liability Report: A new Leave Liability report will now be available in My Reports. Users can now set a Leave Rate for their employee's primary job and select deductions to calculate for the leave liability amount. The Leave Rate field is located on the Edit Employee Screen and can also be mass assigned for a quick set up. Parameters allow for users to select from Eligible leave types for their state. This three tabbed report will line items liability by account code allocations according to job allocations, it will sum up the total leave liability per employee, it will also give a report by fund and account code to assist in any journal entries that may need to be made to reflect this liability. **See Tech Doc**

APTAFUND-3981

IRS Form 941: Per an idea in the Idea Portal, the IRS Form 941 and Schedule B will now populate in a PDF form when the parameter for the form is selected. Users will have the ability to choose their reporting frequency, add a signer name, title, phone number and signing date to the forms from within the parameters. This workflow improvement will reduce time when working to complete these forms. **See Tech Doc**

APTAFUND-4077

Maine Group Life Report: The Maine Group Life report for reporting to Maine PERS is now available.

APTAFUND-4008

Reporting: Per an Idea Portal the Account Code Expression for reports has been improved to allow for the multi-select of elements when using the operation "Not Equal To". This workflow improvement should enable reports to be consolidated.